



Part A

Premises licence number

23015

Part 1 – premises details

Postal address of premises

**Brewdog Upminster
18 Station Road Upminster RM14 2UD**

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Live music, recorded music, supply of alcohol

The times the licence authorises the carrying out of licensable activities

**Live music – indoors & outdoors
Sunday to Thursday – 12:00 to 22:45
Friday & Saturday – 12:00 to 23:45
Christmas Eve – 18:00 to 00:30
New Year's Eve – 18:00 to 01:30**

**Recorded music – indoors
Sunday to Thursday – 08:00 to 23:00
Friday & Saturday – 08:00 to 00:00
Christmas Eve – 12:00 to 00:30
New Year's Eve – 12:00 to 01:30**

**Recorded music – outdoors
Sunday to Wednesday – 12:00 to 20:00
Thursday to Saturday – 12:00 to 21:30**

**Supply of alcohol
Sunday to Thursday – 12:00 to 22:45
Friday & Saturday – 12:00 to 23:45
Christmas Eve – 12:00 to 00:30
New Year's Eve – 12:00 to 01:30**

The opening hours of the premises

Sunday to Thursday – 08:00 to 23:00
Friday & Saturday – 08:00 to 00:00
Christmas Eve – 12:00 to 01:00
New Year's Eve – 12:00 to 02:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On and off supplies

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Baileys Bar Limited
19-20 Bourne Court Southend Road Woodford Green IG8 8HD

Registered number of holder

12713860

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Errol Kiani

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Annex 1 – mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

- (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.

6. The responsible person must ensure that—

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—**
 - (i) beer or cider: ½ pint;**
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and**
 - (iii) still wine in a glass: 125 ml;**
- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and**
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.**

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8. For the purposes of the condition set out in paragraph 7 —

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;**
- (b) “permitted price” is the price found by applying the formula —**

$$P=D+(D \times V)$$

where —

- (i) P is the permitted price,**
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and**
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;**
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —**
 - (i) the holder of the premises licence,**
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or**
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;**
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and**
- (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.**

Annex 1 – mandatory conditions – contd.

- 9. Where the permitted price given by paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.**
- 10. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 8 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.**
- 11. The admission of children, that is persons aged under 18, to the exhibition of any film shall be restricted in accordance with any recommendation made by the film classification body designated by section 4 of the Video Recordings Act 1984.**
- 12. If at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.**

Annex 2 – conditions consistent with the operating schedule

- 1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, shall be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the Police or the Licensing Authority recordings of the previous two days immediately when requested.**
- 2. All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme which is ongoing and under constant review and shall be made available to a relevant responsible authority when called upon. This training shall take place every 6 months.**
- 3. All glasses in use at the premises shall be either toughened glass or polycarbonate material.**
- 4. A ‘Challenge 25’ scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documentary proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, a photo card driving licence, an EU/EEA national ID card or similar document or an industry approved proof of identity card.**

5. An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the London Borough of Havering. The log shall record the following:
 - All crimes reported to the venue
 - All ejections of customers
 - Seizures of drugs or offensive weapons
 - Any faults in the CCTV system or searching equipment or scanning equipment
 - Any refusal of the sale of alcohol during the hours the premises is licensed to sell it.
6. From Sunday to Wednesday under 18's may not be allowed into or remain on the premises after 20:00 unless partaking in a substantial meal with a responsible adult.
7. From Thursday to Saturday under 18's may not be allowed into or remain on the premises after 20:00.
8. From Thursday to Saturday and Sundays immediately prior to bank holiday Mondays when all three zones of the premises, i.e. ground floor including access to the first floor toilets, first floor bar area and roof top area, are open to visitors a minimum of four SIA trained door staff shall be on duty from 20:00 until the premises is closed.
9. From Thursday to Saturday and Sundays immediately prior to bank holiday Mondays when two of the three zones of the premises, i.e. ground floor including access to the first floor toilets, with one of following: first floor bar area or roof top area, are open to visitors a minimum of three SIA trained door staff shall be on duty from 20:00 until the premises is closed.
10. From Thursday to Saturday and Sundays immediately prior to bank holiday Mondays when only the main zone of the premises, i.e. ground floor including access to the first floor toilets, are open to visitors a minimum of two SIA trained door staff shall be on duty from 20:00 until the premises is closed.
11. Current methods of work shall be continually monitored and quarterly reviews conducted to determine their effectiveness.
12. Notices outside the premises shall be displayed at all times indicating the opening hours of the premises.
13. Notices shall be displayed on the premises warning customers of the potential for criminal activity such as theft.
14. The premises licence holder shall engage with other local drinking establishments to co-ordinate a reporting communication system known as 'Pub Watch Scheme' and/or 'Pub Watch radio system.'
15. The premises licence holder shall create efficient communication channels with the local Police to report any criminal activity seen.
16. For predicted high capacity periods, events and after 22:00 on Friday and Saturday nights plastic containers for drinks shall be used and toughened glassware shall be used at all other times.
17. Open containers of drinks shall not be permitted to be taken from the premises.
18. Safe capacity limits shall be implemented in accordance with the premises' fire emergency plan.

19. Adequate access shall be provided to enable emergency vehicle attendance.
20. All parts of the premises and all fittings and apparatus therein shall be maintained at all times in good order and in a safe condition.
21. A bin store with waste management plan shall set up and shall be integral to the training of all staff.
22. The pavement area to the front of the premises shall be constantly monitored and cleared of all waste and debris which may accumulate.
23. The premises licence holder shall manage and direct away groups of people loitering around the premises.
24. The premises licence holder shall manage the noise of customers leaving the premises by reminding them on leaving to keep noise to a minimum and by providing suitably worded signage at the exit of the premises.
25. On completion of renovation works the premises licence holder shall complete a fire safety risk assessment with an accredited company which shall be reviewed annually. Any findings or actions recommended in this risk assessment shall be adopted and cascaded to all staff.
26. The premises licence holder shall limit noise coming from inside the premises by installing effective insulation, double glazing and use of sound dampening materials where possible through any renovation works.
27. The premises licence holder shall control noise from the premises by keeping windows and doors closed after 21:00 and monitoring music levels. Customers in the premises shall be politely asked to keep noise levels down if they start to become excessively loud.
28. The number of customers on the premises shall be constantly monitored to minimize and avoid any overcrowding in the premises, ensuring the numbers stay within the safe capacity limits detailed within the fire emergency plan.
29. All staff shall be trained further to necessary safety measures.
30. For predicted busy times and event days, i.e. Friday and Saturday evenings, safety checks shall be carried out before members of the public may be admitted to the premises.
31. Any special effects or mechanical installations shall be arranged and stored so as to minimise any risk to the safety of the audience, the performers and staff.
32. Prominent, clear and legible notices shall be displayed at all exits requesting the public to respect the needs of nearby residents and to leave the premises and the area quietly.
33. Deliveries of materials necessary for the operation of the business shall be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.
34. The premises licence holder shall ensure that staff who arrive early morning or depart late at night when the business has ceased trading conduct themselves in such a manner as to avoid causing disturbance to nearby residents.

35. A specific taxi operator shall be nominated for staff and customers' use. The company's telephone number shall be advertised to customers. The operator, and all drivers, shall be made aware that they should arrive and depart as quietly as possible, should not sound vehicle horns as a signal of their arrival or leave engines running unnecessarily.
36. The movement of bins and rubbish outside the premises shall be kept to a minimum after 23:00.
37. Adequate waste receptacles for use by customers shall be provided in the local vicinity.
38. Lights on or outside the premises shall be positioned and screened in such a way so as to not cause a disturbance to nearby residents.
39. External lights outside the premises shall only be focused on the pavement area for customer safety.
40. Vibration from machinery, e.g. air-conditioning fans, kitchen extractors, shall be minimised via the equipment being used only during the premises' opening hours and by the installation of noise-dampening materials.
41. All deliveries and staff access and egress shall be to/from the rear entrance of the premises.
42. A sophisticated air filtration and precipitation extraction system shall be installed for the kitchen which shall effectively prevent the release of noxious smells and grease into the atmosphere.
43. The premises licence holder shall ensure the installation of noise limiting devices to 5dB(A) above background noise levels on all external amplification equipment.
44. Last drinks shall be served and notice given to customers 30 minutes before the close of the premises every evening.
45. The premises licence holder shall ensure the supply of free water throughout the opening hours and the active dispersal of water bottles to all customers at the end of the evening.
46. Safe methods and cleaning routines for the collection of glasses, crockery, cutlery and litter shall be in place and all staff shall be trained to this end.
47. All amusement with prizes gaming machines shall be positioned in clear sight of staff so they can be monitored.
48. External performances of live music on the roof terrace may be amplified but shall not exceed 5dB(A) above existing background sound levels on the street surface.
49. External performances of recorded music may be amplified but shall not exceed 5dB(A) above existing background sound levels.
50. The first floor bar shall only be used as an overflow bar area when the ground floor potentially reaches capacity.
51. All staff and management from induction and throughout their tenure on the premises shall be fully trained and take part in regular refresher training to ensure they are fully aware and keeping up to our steps and responsibilities to ensure the licensing objectives are being met.
52. Current methods of work shall be continually monitored and quarterly reviews conducted to determine their effectiveness and any ways they may be improved to ensure high standards to meet the licensing objectives are not being diminished.

53. A notice outside the premises indicating the opening hours shall be displayed at all times
54. Notices warning of potential criminal activity, such as theft, that may target customers shall be displayed.
55. The premises licence holder shall create efficient communication channels with to the local Police to report any criminal activity seen.
56. For predicted busy times and event days, e.g. Friday and Saturday evenings, door supervisors authorised by the Security Industry Authority (SIA) shall be employed to monitor and control persons on the premises.
57. A sophisticated and extensive CCTV system shall be installed and several monitors showing the live streams shall be visible to all persons in the premises with the aim to deter criminal activity and to reassure persons on the premises.
58. Open containers shall not be permitted to be taken from the premises.
59. Drinking may only take place in the vicinity of the building and exterior pavement licensed area.
60. Safe capacity limits shall be utilised and agreed with local fire officers and the Police.
61. A log book shall be kept upon the premises in which shall be entered particulars of inspections made including those required to be made by statute and shall include information compiled to comply with any public safety condition attached to the premises license that requires the recording of such information.
62. The log book shall be kept available for inspection when required by persons authorised by the Licensing Act 2003 or associated legislation.
63. Adequate access shall be provided for emergency vehicles.
64. All parts of the premises including all fittings and apparatus therein, door fastenings, notices, seating, lighting, heating, electrical, ventilation, sanitary accommodation, washing facilities and other installations shall be maintained at all times in good order and in a safe condition.
65. A bin store with an attendant waste management plan shall be set up and shall be integral to the training of all staff.
66. The pavement to the front of the premises shall constantly be monitored and cleared of all waste and debris.
67. The premises licence holder shall manage the noise of customers leaving the premises by reminding them on leaving to keep noise down and by directing customers' attention to relevant signage on exit of the premises.
68. All management staff shall be trained further to the requirements of the Licensing Act 2003 and shall be helped to assist gaining personal alcohol licences.
69. The premises licence holder shall ensure noise coming from inside the premises is limited by utilising effective insulation, double glazing and the use of sound dampening materials where possible through the renovation works.
70. Security staff/floor supervisors shall be kept to an acceptable ratio in relation to the number of customers at any given time.

71. The number of customers on the premises shall be constantly monitored to minimise and avoid any overcrowding in the premises ensuring that numbers stay within the set safe capacity limits agreed with the Police and fire service.
72. All staff shall be trained in/informed of necessary safety measures.
73. For predicted busy times and event days, e.g. Friday and Saturday evenings, safety checks shall be carried out before the admission of the public.
74. Any special effects or mechanical installations shall be arranged and stored so as to minimise any risk to the safety of the audience, the performing and site staff.
75. Prominent, clear and legible notices shall be displayed at all exits requesting that customers respect the needs of nearby residents and to leave the premises and the area quietly.
76. Deliveries of materials necessary for the operation of the business shall be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents.
77. The premises licence holder shall ensure that staff who arrive early in the morning or depart late at night when the business has ceased trading conduct themselves in such a manner so as to avoid causing disturbance to nearby residents.
78. Customers shall be asked not to stand around talking in the street outside the premises and asked to leave the vicinity quickly and quietly.
79. Bright lights on or outside the premises shall be positioned and screened in such a way so as not to cause a disturbance to nearby residents.
80. Noise nuisance/vibration from machinery, i.e. air-con fans, kitchen extractors etc., shall only operate during the premises' opening hours and materials specified to minimize any potential vibration shall be installed, e.g. dampening mats under the machinery's feet.
81. The premises licence holder shall ensure its own access road to the rear to the property is used for all deliveries. Staff can use rear entrance and carry out activities such as loading from there minimizing and controlling noise from staff, contractors suppliers and refuse collection.
82. A sophisticated air filtration and precipitation extraction system shall be installed for the kitchen in order to prevent noxious smells and grease escaping into the atmosphere.
83. Multiple bins shall be located outside the premises and a cleaning routine shall be in place on the closure of the premises at night to prevent litter sourced from the premises appearing on the street.
84. Safe methods, i.e. gloves and cleaning routines, for the collection of glasses, crockery, cutlery and litter shall be in place and all staff shall be trained to this end.
85. The premises licence holder shall ensure children are not allowed in to the premises after 20:00 on Friday, Saturday and special event days, e.g. Christmas Eve.
86. Unaccompanied children may not be allowed on the premises after 19:00.
87. Any amusement with prizes (AWP) machines installed in the premises shall be positioned in clear sight of the bar so they can be monitored and any minors seen to attempt to use any AWP machine may be observed and prevented from using them.

88. If it is reported to staff that there appears to have been underage drinking on the premises the premises licence holder shall ensure an investigation into the allegation is undertaken. Any findings shall be acted upon immediately and further mitigation methods put in place.

Not applicable

ALL AV/CCTV AND OTHER CABLE ENDS FOR CONTROL FROM SERVER ENDS IN OFFICE

UTILITY CUPD

STAFF WC AND MACERATOR PUMP

MACERATOR/SEWAGE PUMP

PUMPED DIRTY WATER

SUMP PIT WITH INTEGRATED DIRTY WATER SUMP PUMP

GOODS LIFT

OFFICE, SERVER & AV ROOM

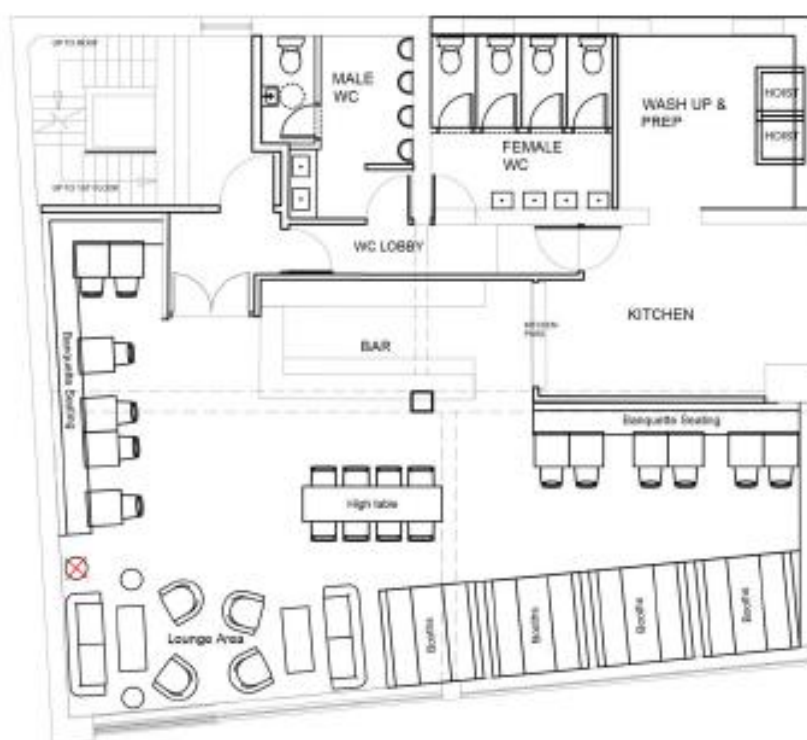
STORES & FRIDGES BREAK ROOM 11SQM

BARREL & DRINKS CELLAR, STORES & FRIDGES 27SQM

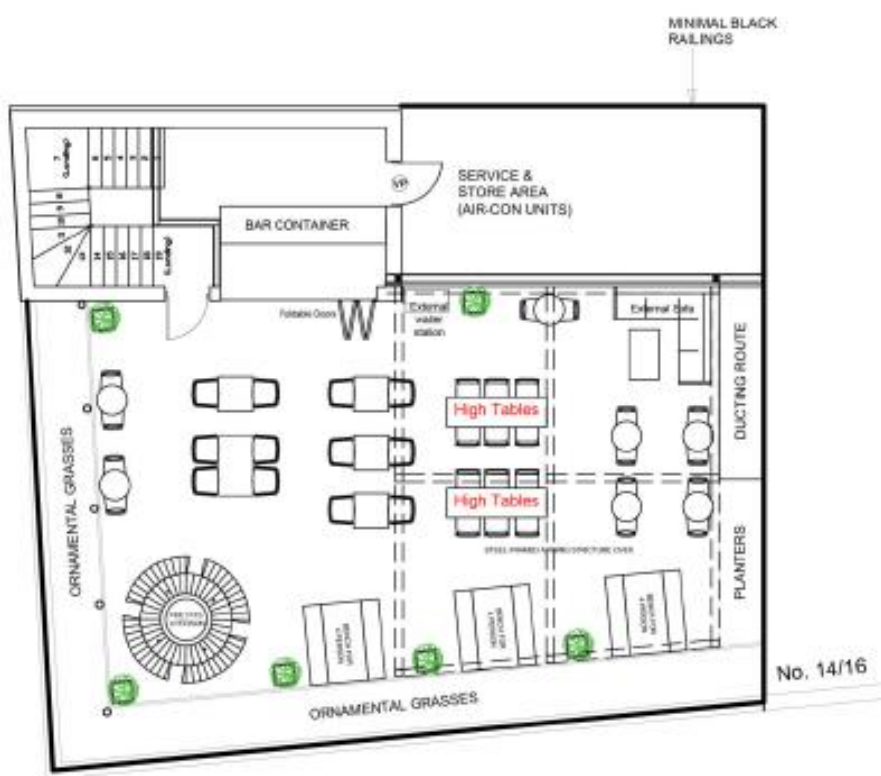
DRAINAGE CHANNEL

A detailed floor plan of a restaurant layout. The plan includes a kitchen area at the top left with a sink, stove, and refrigerator. A bar is located on the right side, with two high-top stools. The main dining area is divided into several sections: a central area with two long rectangular tables and high-top stools, a side area with three rectangular tables and high-top stools, and a large section with three rectangular tables and high-top stools. There is also a section with three rectangular tables and high-top stools. The layout includes a bar, a kitchen, and various seating areas. The plan is labeled with 'KITCHEN', 'BAR', 'SEATING', and 'EXTERNAL SEATING AREA'.

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First floor



Roof terrace



Part B

Premises licence summary

Premises licence number

23015

Premises details

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Friday & Saturday – 08:00 to 00:00

Christmas Eve – 12:00 to 00:30

New Year's Eve – 12:00 to 01:30

Recorded music – outdoors

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Thursday to Saturday – 12:00 to 21:30

Supply of alcohol

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Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On and off supplies

Name, (registered) address of holder of premises licence

Baileys Bar Limited
19-20 Bourne Court Southend Road Woodford Green IG8 8HD

Registered number of holder

12713860

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Errol Kiani

State whether access to the premises by children is restricted or prohibited

Restricted

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